



มหาวิทยาลัยอัสสัมชัญ  
ASSUMPTION UNIVERSITY

## Assumption University Announcement

No.15/2024

Subject: AU External Research Employment Management  
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Whereas it is deemed appropriate to promote and support Assumption University lecturers in their academic works and to enhance academic excellence, the President of Assumption University, empowered under the provisions in Articles 43 of the Private Higher Education Institutions Act B.E. 2546 Amendment (No.2) B.E. 2550, hereby revokes the University Announcement No.17/2019, and announces the AU External Research Employment Management as follows:

### 1. Research Project Employment

Research project employments are fallen under the following sections:

- (1) Research projects where the funding is directly granted to the researcher under the permission of the University.
- (2) Research projects where the University is a partner of contract.
- (3) Research projects where the funding is directly granted to the researcher.

Other research projects are to be considered on a case-by-case basis by the Vice President for Research and Academic Services.

### 2. Documentation Management

2.1 For research project employment section (1) and (2), the project leader and/or researchers must:

- (1) Obtain the Dean approve.
- (2) Submit the research contract to the Institute for Research and Academic Services (IRAS) for consideration before submitting it to the President for approval.
- (3) Contact the Office of Financial Management to check the approval status by referring to the details of the research project employment.

### 3. Budget Management

Research projects under section (1) and (2), a project management fee must be paid 15% before tax after the university gets each budget installment from the contractor.

The updated criteria for the external research employment are effective from the date signed by the President onwards.

Given on December 4, 2024

Rev. Bro. Sirichai Fonseka, f.s.g., Ph.D.  
President

Office of Human Resources Management

