



Assumption University Announcement

No.16/2024

Subject: Paper Publication Grant

Whereas it is deemed appropriate to promote and support Assumption University faculty members/researchers in their research/creative/academic works and to enhance academic excellence, the President of Assumption University, empowered under the provisions in Articles 43 of the Private Higher Education Institutions Act B.E.2546 Amendment (No.2) B.E.2550, hereby revokes the University Announcement No.4/2021, and announces the criteria and conditions for the approval of requests for Paper Publication Grant as follows:

1. Paper Publication Fees and Rewards Grants

1.1 Grant Applicants' Qualifications

- (1) Full-time faculty members/researchers who have been working at least 1 year on active duty for Assumption University.
- (2) Not on study leave or leave without pay.

1.2 Characteristics of Articles or Research Works

- (1) Articles or Research works must not reproduce or plagiarize from any other works as well as not being previously published in any journals/proceedings before.
- (2) Published Articles or Research works must be given credit by specifying name of the granter (Assumption University).
- (3) Articles or Research works proposed is not part of the senior project/thesis/dissertation of any Bachelor/Master/Ph.D. programs.
- (4) Joint Articles or Research works carried out with students or being designated as an advisor cannot be claimed for the remuneration in any case on the part of the advisor.
- (5) Articles or Research works with publication in the Journal; appearing in Beall's list Database are not entitled for the remuneration.
- (6) Articles or Research works which have been done with other research partners must be determined in proportion percentage with details indicated in the Contribution Form provided and must have their signatures identified.
- (7) Paper Publication fee **can only be claimed** for the remuneration within the same university's academic year and all documents proceeding must be handed to authorized persons **within May 31** of each year with no excuse of any delay. Published Articles or Research works must comprise of the details as follows: Issue Date D/M/Y, Volume Number, and Page Number.
- (8) In each academic year the publication fees and remuneration will be given to one publication in the same journal. **Other papers published in the same journal will not be given any reimbursement.**

1.3 Publication of Papers in Journals

When a faculty member/researcher in his/her capacity as the first author has confirmation that his/her research or academic paper has been accepted for publication in a reputable journal, he/she may submit a request to the University for publication fees.

1.4 Publication Criteria

Grants have been allocated based on the publication criteria as follows:

- (1) Full research or academic articles published in journal listed in the Thai Journal Citation Index (TCI Tier 1 and TCI Tier 2).
- (2) Full research or academic articles published in journal listed in the international databases (ERIC, MathSciNet, Pubmed, JSTOR, Project Muse, SCOPUS, and Web of Science: Science Citation Index (SCIE), Social Sciences Citation Index (SSCI), and Art & Humanities Citation Index (AHCI)).

1.5 Publication Fees and Remunerations Criteria

Reward and fee grants have been allocated based on the publication criteria as follows:

1.5.1 Publication Criteria: The quality levels for publication of academic works.

- (1) For Hybrid-Journals, offering both standard and online options, applicants must select the online (Open Access) option, as only **Open Access** databases are eligible for reimbursement.
- (2) A paper publication submitted for the purpose of claiming the academic title holder's annual compensation is eligible only for reimbursement of publication fees provided that the total reimbursement does not exceed the maximum remuneration allocated for each criterion.

Research articles/Academic articles Publication		Weight	Remuneration (Baht)	
- Full research or academic articles published in journals listed in the TCI database (Tier 2) .		0.60	All actual fees shall be reimbursed only twice per academic year. (Pay as incurred)	
- Full research or academic articles published in journals listed in the TCI database (Tier 1) .		0.80		
- Full research or academic articles published in international journals, listed in the international databases, listed in OHEC's Announcement on Criteria for Selection of Academic Journals for Publication of Academic Work B.E. 2562.	Academic Journal Databases 1) ERIC 2) MathSciNet 3) Pubmed 4) JSTOR 5) Project Muse	1.00	25,000 Publication fees are included with the rewards.	
	SCOPUS SCImago Journal www.scimagojr.com	SJR: Q4	1.00	40,000 Publication fees are included with the rewards.
		SJR: Q3		50,000 Publication fees are included with the rewards.
		SJR: Q2		60,000 Publication fees are included with the rewards.
		SJR: Q1		80,000 Publication fees are included with the rewards.
(Please see the SCImago Journal Rank: www.scimagojr.com)				



Research articles/Academic articles Publication	Weight	Remuneration (Baht)
Web of Science (ISI): Science Citation Index Expanded (SCIE) Social Sciences Citation Index (SSCI) Arts & Humanities Citation Index (AHCI)	1.00	80,000 Publication fees are included with the rewards.

1.5.2 Publication Criteria: The quality levels for dissemination of creative works.

Creative works Dissemination*	Weight	Remuneration (Baht)
Creative works reviewed by well-known scholars and disseminated at the ASEAN / international level.	1.00	25,000 Registration fees are included with the rewards.

The Criteria for considering the source of publicizing and exhibiting creative works:

1. Creative works must be reviewed by a panel of at least three experts, consisting of academic professionals in relevant or related fields from various institutions. There must be clear evidence that the work has been approved by a majority vote of no less than two-thirds.
2. The exhibition or conference must be organized by an academic or professional association, excluding academic conferences held by higher education institutions, and must be organized consecutively for at least five years.

1.5.3 Research/Creative Works Criteria

Research works/Creative works	Weight	Registration fees are included with the rewards (Baht)
- Research/Creative works with petty patent.	0.40	3,000
- Research/Creative works with patent.	1.00	10,000
- Discovery of new plants, animals which are registered.	1.00	10,000

Remark: All renewal fees shall be reimbursed.

1.6 Co-Member (Writer/Researcher/Inventor)

The research work submitted for the yearly grant must be written by the faculty member/researcher. Thesis/Dissertation/IS in which the faculty member/researcher

being designated as an advisor will not be entitled for the yearly grant claim. If there is/are a co-member(s)/writer(s)/researcher(s)/inventor(s), co-member(s) must specify in percentage their contribution to each research work. The principal author's contribution cannot, under any circumstances, be less than that of each of his/her co-author(s). In case the percentage of contribution is not specified, percentage of contribution will be equally divided.

The Criteria for Distributing: Contribution Rate:

Contribution proportion will be distributed according to the proportion of the principal author and co-author(s). The principal author who requests for a publication fee grant must have at least 50 per cent and co-author(s) must have the proportion at least 5 per cent of the contribution rate.

1.7 Approval Procedure

The faculty member/researcher must fill in and submit the Paper Publication Fee and Rewards Form (AU-R4) including the list of academic works completed. A copy of all academic works must be submitted together with the completed Grant Form. The grant will be paid to the faculty member/researcher within 30 days after Paper Publication Grant Form and all academic works submitted.

2. Professional Ethics

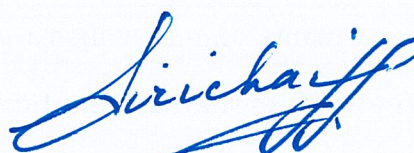
The faculty members/researchers will be subjected to disciplinary actions as deemed appropriate in case of the breach of contract and the violation of the following Code of Professional Ethics:

- (1) Plagiarism and/or self-plagiarism;
- (2) Fabrication of information, incorrect information, falsification of information, and/or incorrect citation of own/others' academic works;
- (3) Making false claims concerning others' academic works;
- (4) Copyright infringement; *or*
- (5) Engaging in illegal and unethical conduct and in doing so endangering his/her research subjects.

In case that the faculty members/researchers fail to practice according to grant regulations and professional ethics as mentioned earlier, the University has the right to terminate the contract and get the total amount of grants back.

The updated criteria and conditions for the approval of requests for Paper Publication Grant are to be effective as of Academic Year 1/2025 onwards.

Given on December 4, 2024



Rev. Bro. Sirichai Fonseka, f.s.g., Ph.D.
President