

Facilitating International Service Learning: International Christian University (ICU)



St. Martin Center for Professional Ethics & Service-Learning
(Inbound International Service Learning from Japan 2019)

**Facilitating International
Service Learning: International
Christian University (ICU)**

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Part I: History of the Project

1.1. Introduction: What is International Service-Learning?

International Service-Learning (ISL) integrates academic study with meaningful community service to create opportunities for students and staffs to make positive impact regionally and globally. In line with Assumption University's philosophy of Love, International Service-Learning aims to provide opportunities where students can apply subject-specific knowledge to the real world, while collaborative partners can benefit from the knowledge and innovation that faculties and students bring to these projects. Innovation of love and care are central to International Service-Learning as it is a priority for all students to understand and engage with the impact of technology on the humanities, and vice versa. Innovation of love can give new impetus to community service and capacity building, and through this, the making of global citizenship for the 21st Century.

1.2. Short History of Facilitating International Service Learning: International Christian University (ICU)

St. Martin Center for Professional Ethics and Service Learning (CPEL) core business are: 1. improve students' personal integrity and professional ethics, 2. facilitate students' growth in self-discipline, personal and social responsibility, moral maturity, cognitive moral reasoning, and social consciousness, 3. provide services learning as outside classroom learning to improve students' social responsibility.

According to the core business number three (provide services learning as outside classroom learning to improve students' social responsibility), Students participate in community service programs of their preference in which they are encouraged to engage in long term service learning activities in both rural, metropolitan, and international communities. Inbound

International Service Learning from Japan project follows this core business. This is the reason why Assumption University needs to provide the Facilitating International Service Learning: International Christian University project. Its histories are as follows.

Before the end of the academic year 2012, Professor Yoshito Ishio and, an officer, Aya Kikuchi, from Service Learning Center, International Christian University (ICU), Japan, visited St. Martin Center for Professional Ethics & Service learning, Student Affairs, Assumption University to discuss more detail on how to collaborate and strengthen international service learning between Assumption University and International Christian University.

During the year 2013, St. Martin Center for Professional Ethics & Service learning, Student Affairs, Assumption University started to coordinate closely with Service Learning Center: International Christian University (ICU) (Aki Someya), to initiate and facilitate an International Service Learning for both AU and ICU students. After we found the appropriate service learning sites and did the site visit to pave the way to establish service-learning network in our country, the first group of six International Christian University students was welcomed to Assumption University. Our AU's students provided one day intensive training on Thai culture and language, and connect them to local community. During a month in Thailand, responsible persons facilitated ICU's service learning activities both in vicinity and Pattaya. Before the end of their service learning activities, ICU's students did the self-reflection, evaluation, and group presentation at Assumption University.

From the year 2013-2016, a group of six International Christian University students consecutively executed their service learning activities both in vicinity and Pattaya, Thailand. At the same time, our 10 AU's students consecutively provided one day intensive training on Thai culture and language for them, become ICU's buddy, and do their service learning with them.

In the year 2017, under the direction of Prof. Hiroshi Suzuki, director, Service-Learning Center, International Christian University, Tokyo, Japan, there is five International Christian

University students executed their service learning activities in Thailand.

In the year 2018, under the same director, a group of six International Christian University students executed their service learning activities both in vicinity and Pattaya, Thailand.

Lastly, in the year 2019, under the new director of Service-Learning Center, International Christian University, Tokyo, Japan, Mikiko Nishimura, Ed. D., there are five International Christian University students executed their service learning activities in Thailand.

1.3. Different Groups of ICU Inbound Students

3.1.1. First Group of Six International Christian University Students

During June – July, 2013, the first group of six International Christian University students was welcome to Assumption University. During the first three days of the orientation program, they have been stayed (chick-in) at King David Dormitory, Assumption University. Our 10 AU's students provided one day intensive training on Thai culture and language. The other 8 days, St. Martin Center for Professional Ethics sent them to do their service learning (Japanese teaching) at local community (Wat Bangpleyai School), the school partner. During these days, they lived with host family of which provided by host school and they participated in various school activities. The other 14 days, St. Martin Center for Professional Ethics sent them to do their service learning with disable people at Fr. Ray's foundation. They participated in various service activities such as activities at Fr. Ray children home, vocational school for people with disabilities, Fr. Ray school for blind, Fr. Ray Center for Children with special needs etc. On the last two days, they did the self reflection, prepared, and presented their whole program to the AU's faculties. (For more information see: ausl12013 001).



First Group of International Christian University Students

1.3.2. Second Group of Six International Christian University Students

In the year 2014, we welcome the second group of six ICU's students to Assumption University and connected them to AU's students. Dr. Weeraphan Phanwilai, instructor of St. Martin Center for Professional Ethics, as the responsible persons facilitated their service learning activities both in vicinity at Anuban Khehabangplee School (รร.อนุบาลเคหะบางพลี 10ปี สปช), and Fr. Ray's Foundation at Pattaya. They did the self-reflection, evaluation, and group presentation at Assumption University. The service-learning overseas network was maintained and strengthened by responsible persons according to the objective of the project. For more information go to face book: aus112014 001 ICU.



Second Group of International Christian University Students



1.3.3. Third Group of Six International Christian University Students

In the year 2015, we welcome the third group of six ICU's students to Assumption University then connected them to AU's students. Dr. Weeraphan Phanwilai, instructor of St. Martin Center for Professional Ethics, as the responsible persons facilitated their service learning activities both in vicinity at Streesamutprakan School and Fr. Ray's Foundation at Pattaya. For more information go to face book: AUSL12015 001 ICUの友達



July 9, 2015

1.3.4. Fourth Group of Six International Christian University Students

In the year 2016, It is the first year that Rev. Bro. Sirichai Fonseka, fsg., Ph.D. become the Vice-Rector for Student Affairs. We welcome the third group of six ICU's students to Assumption University and connected them to AU's students. For more information go to face book: aus12016 001 ICU body guard



Fourth Group of Six International Christian University Students



1.3.5. Fifth Group of Five International Christian University Students

In the year 2017, we welcome 5 ICU's students to Assumption University to do their international service learning during July 3rd, 2017- July 31st, 2017. Their execution of service learning activities were implemented both in vicinity at Streesamutprakan and Bangbowitthayakhom School, and Fr. Ray's Foundation at Pattaya. For more information go to face book: ausl 22016 169 Service-learning Outbound at Japan.



1.3.6. Sixth Group of Six International Christian University Students

In the year 2018, we welcome 6 ICU's students to Assumption University to do their international service learning during July 2nd, 2018 - July 29th, 2018. Their execution of service learning activities were implemented both in vicinity at Streesamutprakan and Bangbowitthayakhom School, and Fr. Ray's Foundation at Pattaya. For more information see full student report or go to face book: AUSL12018 004 Service-Learning Inbound from Japan 12018.



1.3.7. Seventh Group of Five International Christian University Students

On Friday June 28th, 2019, five ICU's students were welcomed to Assumption University, Thailand, to do their service learning for a month, from Friday, June 28th to Friday, July 26th 2019. During the first three days of the orientation program, they have been stayed (chick-in) at King David Dormitory, Assumption University. The next 8 days, St. Martin Center for Professional Ethics sent them to do their service learning (Japanese teaching) at Streesamutprakan and Bangbowitthayakhom School, the school partner. During these days, they lived with host family of which provided by host school and they participated in various school activities. The next 14 days, St. Martin Center for Professional Ethics sent them to do their service learning with disable people at Fr. Ray's foundation. They participated in various service activities such as activities at Fr. Ray children home, vocational school for people with disabilities, Fr. Ray school for blind, Fr. Ray Center for Children with special needs etc. On the last two days, they did the self reflection, prepared, and presented their whole program to the AU's vice president and faculties.



Part II: Project Report in Academic Year 2018-2019

2.1. Strategic Project No. 28 (Facilitating International Service Learning: International)

Office of St. Martin Center for Professional Ethics created a project title “Facilitating International Service Learning: International Christian University,” project Code is A610317. Dr. Weeraphan Phanwilai is the responsible person. The project Objectives are:

- To support 5 ICU’s students to complete their international service learning in Thailand and to strengthen and expand international network.
- To support AU students to complete their joint Service-Learning project with ICU students.

The participants are 5 students from International Christian University (ICU), Tokyo, Japan, and 2 CPEL members, 8-12 AU students who enroll BG14035 in semester 2/2018. The completion time frame of the project is on June 28th to July 26th 2019. The venue of this project is Assumption University, Vicinity, and Pattaya. The project achievement indicators and the targets to be achieved are as follows:

Achievement Indicator(s)	Target(s) to be achieved
1. Number of ICU’s students who accomplish their service-learning in Thailand through the facilitation of AU 2. Number of AU’s students who accomplish their service-learning 3. Level of students’ satisfaction on effective student intervention of this program.	1. 5 ICU’s students accomplished their Service-Learning in Thailand 2. 8-12 AU’s students accomplished their Service-Learning 3. Level of students’ satisfaction on effective student intervention of this program is at least 3.51 of 5-point scale

The actual achievements are: ICU’s students have been accomplished their Service-Learning, and four AU’s students have been volunteer themselves to help 5 ICU’s students to accomplish their Service-Learning. The level of 5 ICU’s students’ satisfaction on this program is 4.56 of 5-point scale. It is an external budget source. The budget type is auxiliary enterprise budget.

The whole picture of project performance is as following. On Friday June 28th, 2019, five ICU’s students were welcomed to Assumption University, Thailand, to do their service learning for a month, from Friday, June 28th to Friday, July 26th 2019. During the first three days of the orientation program,

they have been stayed (chick-in) at King David Dormitory, Assumption University. The next 8 days, St. Martin Center for Professional Ethics sent them to do their service learning (Japanese teaching) at Streetsamutprakan and Bangbowitthayakhom School, the school partner. During these days, they lived with host family of which provided by host school and they participated in various school activities. The next 14 days, St. Martin Center for Professional Ethics sent them to do their service learning with disable people at Fr. Ray's foundation. They participated in various service activities such as activities at Fr. Ray children home, vocational school for people with disabilities, Fr. Ray school for blind, Fr. Ray Center for Children with special needs etc. On the last two days, they did the self reflection, prepared, and presented their whole program to the AU's vice president and faculties. This project is considered as the external budget which means all expenses came from ICU's students. The entire program is supervised by Dr. Charn Mayot, director of St. Martin Center for Professional Ethics. All the necessary procedures, problems, and coordination are handled by Dr. Weeraphan Phanwilai, instructor of St. Martin Center for Professional Ethics. Compare to the previous year, there is no minor or major change on the details of the program, but the results are outstanding, especially for the ICU's students. Because, according to their final presentation, they gained new experiences. The most important highlight of this project is its internationalization and cultural exchanges.

The main encountered problem is on AU's students to joint Service-Learning project with ICU students. There were 12 AU's students want to accomplish their Service-Learning, but they gave up due to no more service learning requirement at AU. There were only four part time volunteer students from AU who joined the program this year. It means that there are very few AU's students get and learn nothing from this project. If the highlight of this project is its internationalization and cultural exchanges, AU's students must gain more benefit from this project but they did not. How we could solve this problem?

To improve this project, the office of St. Martin Center for Professional Ethics could not create the big impact to AU's community on internationalization and cultural exchanges. It needs to have the university's committee or sub-committee to run this project.

2.2. Pictures of Doing Activities



2.3. Students Satisfaction Report

The level of students' satisfaction on the whole program is shown in below table. The expected students' satisfaction is 3.51 but the actual students' satisfaction is 4.56 of 5-point scale. It means that students' satisfaction is over the expectation.

ICU Students' Satisfaction (24-07-2019)											
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4	8/6/2019 14:58:01	5	5	5	5	5	5	5	5	5	5
5	8/6/2019 15:53:59	5	5	3	2	2	5	5	5	5	4
6	8/7/2019 14:52:01	5	4	4	5	5	5	5	5	5	5
7		23	23	19	22	20	23	25	25	25	23
8		4.6	4.6	3.8	4.4	4	4.6	5	5	5	4.6
9		4.56									
10											

2.4. Students Name List 2018-2019

1. YAMAMOTO, RISA KO
2. HIRATA, NATSUMI
3. NAKAMURA, TOKO
4. WASHIZU, YUKA
5. OKUMA, RISA

Part III: Appendix

3.1. Steps to do the Facilitating International Service Learning: International Christian University (ICU)

- 1 . Propose Facilitating International Service Learning: International Christian University (ICU) as Strategic Project Proposal in ASAP of each academic year.
2. Revise the memorandum of understanding between Assumption University (Bangkok, Thailand) and International Christian University (Tokyo, Japan) concerning the details of international service-learning program.
3. Cooperate with International Christian University as follows:
 - Propose Facilitating International Service Learning: International Christian University project for the approval (3 months in advance)
 - Send the tentative budget to International Christian University (ICU) for the approval (3 months in advance)
 - If the tentative budget is approved, responsible person must fill up the “Requisition Form” from the financial office to get the invoice. (2 months in advance).
 - E-mail the original invoice to ICU and then mail the original copy.
 - Provide Information for Money Transfer
 - Get the memorandum of remittance from ICU after the money was transferred (by e-mail).
 - Fill up the “Daily cash receipt report” to AU financial office.
 - Get the receipt from financial office.
4. Prepare and operate the service-learning program as follows:
 - Identify an appropriate service site(s) where ICU students can serve in a local setting(s)
 - Provide ICU students with basic orientation about life in the local area and service site(s)
 - Facilitate and monitor students’ service activities
 - Help ICU students to reflect on their activities
 - Evaluate ICU students’ activities and contributions
 - Provide ICU students with logistic and accommodations
 - Provide ICU students with opportunities to interact with AU students and faculty members

3.2. Agreement of cooperation 2018 between Assumption University (Bangkok Thailand) and International Christian University (Tokyo, Japan)

**AGREEMENT OF COOPERATION
BETWEEN
ST. MARTIN CENTER FOR PROFESSIONAL ETHICS & SERVICE-LEARNING,
STUDENT AFFAIRS, ASSUMPTION UNIVERSITY (BANGKOK, THAILAND)
AND
SERVICE LEARNING CENTER,
INTERNATIONAL CHRISTIAN UNIVERSITY (TOKYO, JAPAN)
CONCERNING THE SERVICE-LEARNING PROGRAM**

International Christian University, Tokyo, Japan and Assumption University, Bangkok, Thailand, hereafter referred as ICU and AU, establish an agreement of cooperation concerning the service-learning programs to be held in Thailand as well as in Japan in summer.

I. Scope of Cooperation

- A. AU will provide ICU students with the service-learning program in Thailand, which is to last for four weeks in summer (between July and August). ICU will provide AU students with the service-learning program: "Japan Summer Service-Learning", which is to last for four weeks in summer (between July and August).

- B. ICU is responsible for the preparation of the service-learning program in consultation with AU as follows:
 - A) ICU students to AU
 - Nominating responsible English-speaking students
 - Guiding students to take "Preparation for Service-Learning Field Study" courses before their participation in the AU program.
 - Providing students with pre-departure orientation about health maintenance, travel insurance, and other necessary arrangements for their stay in Thailand
 - Helping students to study history and culture in Thailand
 - Providing basic information about participating students
 - Providing the information of the fixed number of participants of the program in April
 - B) AU students to ICU
 - Accepting 2 AU students annually. The acceptable number of participants of the program shall be announced by ICU in November prior to the program to be organized in the following year.
 - Identifying an appropriate service site(s) where AU students can serve in a local setting(s)
 - Providing AU students with basic orientation about life in the local area, safety, and service site(s)
 - Facilitating and monitoring students' service activities
 - Helping AU students to reflect on their activities
 - Evaluating each AU student's activities and contributions using the designated evaluation form
 - Providing AU students with logistics and accommodations
 - Providing AU students with opportunities to interact with ICU students and faculty members



- C. AU is responsible for the preparation and operation of the service-learning program in consultation with ICU as follows:
- A) ICU students to AU
 - Accepting 4-8 ICU students annually. The acceptable number of participants of the program shall be announced by AU in November prior to the program to be organized in the following year.
 - Identifying an appropriate service site(s) where ICU students can serve in a local setting(s)
 - Providing ICU students with basic orientation about life in the local area, safety, and service site(s)
 - Facilitating and monitoring students' service activities
 - Helping ICU students to reflect on their activities
 - Evaluating each ICU student's activities and contributions using the designated evaluation form
 - Providing ICU students with logistics and accommodations
 - Providing ICU students with opportunities to interact with AU students and faculty members
 - B) AU students to ICU
 - Nominating responsible English-speaking students
 - Providing students with pre-departure orientation about health maintenance, travel insurance, and other necessary arrangements for their stay in Japan
 - Helping students to study history and culture in Japan
 - Providing basic information about participating students
 - Providing the information of the fixed number of participants of the program in April

II. Terms of Payment

The details of payment are as follows:

A) ICU students to AU

In consideration of all services provided by AU for ICU students, ICU shall make a remittance to AU. The amount with breakdown shall be fixed two months before the program. This remittance includes the costs for ICU students' accommodations, service site transportation costs, food, and AU's administrative costs associated with the operation of the above-mentioned service-learning program.

Each ICU student will pay for his/her airline tickets between Japan and Thailand and for travel health insurance coverage.

B) AU students to ICU

In consideration of all services provided by ICU for AU students, ICU covers the costs for AU students' accommodations, service site transportation costs and food (breakfast and dinner during weekdays at the ICU cafeteria) associated with the operation of the above-mentioned service-learning program.

Each AU student will pay for his/her airline tickets between Thailand and Japan and for travel health insurance coverage.

III. Terms of Agreement

This agreement shall be effective for a period of three years (2019-2021) upon signature by the chief executive officers or their delegates. Before this agreement's expiration, ICU and AU shall consult with each other to consider if they want to renew and/or modify this agreement for the following years.



IV. Contact Information

If an emergency situation arises while the program being conducted, the contact person at the host institution shall reach out to the partner institution according to the following contact information.

Contact Person of Assumption University

Name: Dr. Charn Mayot

Title: Director, St. Martin Center for Professional Ethics & Service Learning

Email: charnmyt@au.edu

Phone Number: +66(0) 27232140

Contact Person of International Christian University

Name: Ms. Ran Jimura

Title: Administrative staff

Email: rjimura@icu.ac.jp

Phone Number: +81-422-33-3687

When contacting with ICU, please include in CC the following address.

Program Coordinator: Director, Service Learning Center

Email: slc@icu.ac.jp



(Dr. Charn Mayot)

Director

St. Martin Center for Professional Ethics
& Service Learning
Assumption University
Bangkok, Thailand



(Prof. Hiroshi Suzuki)

Director

Service Learning Center
International Christian University
Tokyo, Japan

January 11, 2019.
Date

January 8, 2019
Date

Part IV: Summary of the Actual Performance

4.1. Academic Year 2107 – 2018

Strategic Project of St. Martin Center for Professional Ethics	Project Objective(s)
7.8 Facilitating International Service Learning in bound: International Christian University (ICU)	1. To maintain, strengthen and expand network between AU and international universities. 2. To assist six ICU's students to complete their international service learning in Thailand.
Target(s)	Actual
1. 6 ICU's students accomplished their service learning in Thailand through the facilitation of CPEL 2. 12 AU's students accomplished their service learning 3. Level of students' satisfaction on the arrangement of the program is at least 3.51 of 5-point scale	1. 6 ICU's students accomplished their service learning in Thailand through the facilitation of CPEL 2. 14 AU's students accomplished their service learning of which it over the target. 3. Level of students' satisfaction on the arrangement of the program is 4.73 out of 5-point scales

4.2. Academic Year 2018 - 2019

Strategic Project of St. Martin Center for Professional Ethics	Project Objective(s)
7.10 Facilitating International Service Learning in bound: International Christian University (ICU)	1. To support 5 ICU's students to complete their international service learning in Thailand and to strengthen and expand international network. 2. To support AU students to complete their joint Service-Learning project with ICU students.
Target(s)	Actual
1. 5 ICU's students accomplished their Service-Learning in Thailand 2. 8-12 AU's students accomplished their Service-Learning 3. Level of students' satisfaction on effective student intervention of this program is at least 3.51 of 5-point scale	1. 5 ICU's students accomplished their service learning in Thailand through the facilitation of CPEL 2. 4 AU's students accomplished their service learning of which it over the target. 3. Level of students' satisfaction on the arrangement of the program is 4.73 out of 5-point scales