

**Announcement**  
**Assumption University Research Grant**

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The Research Support Committee is inviting AU Full-time lecturers to apply for AU Research Grant. Applicants are requested to follow the instructions as follows:

**a. The full set of required documents for application consists of the following:**

1. Recommendation Form

2. Application Form

(If the project is conducted by 2 researchers or more, each researcher must fill in the Application Form separately.)

3. Research Proposal

**b. Required language, font and page format:**

Language: English or Thai (only for research on Thai language and Thai law)

Font: Times New Roman

Page Format: Top 2.54 cm., Bottom 2.54 cm.

Left 3.81 cm., Right 2.54 cm.

Header 1.25 cm., Footer 1.25 cm.

Line Spacing 1.5 line

**c. An applicant is required to:**

- Submit the full set of required documents to the Faculty for prior approval.

- Upon the Faculty's prior approval, the required documents have to be submitted to the Research Support Committee. (Ms. Phengjai Klaisamarn HR department # 1198)

**d.** For more details of the research grant, and applicant may consult the Assumption University Announcement No. 12/2024 (Subject: Research Grant).

Research Support Committee



## Assumption University Research Grant Recommendation Form

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The Academic Committee of the Faculty/School of \_\_\_\_\_ in its meeting on \_\_\_\_\_ (Date) \_\_\_\_\_ considered the research proposal:

Title \_\_\_\_\_ ,

Researcher(s) \_\_\_\_\_ ,

which was submitted for the University Research Grant by \_\_\_\_\_ and hereby agreed to recommend the said research proposal to the Research Support Committee for further approval procedures.

\_\_\_\_\_  
(.....)

Chair, Academic Committee

Faculty / School of .....

\_\_\_\_\_  
(.....)

Dean, Faculty/School of .....



## Assumption University Research Grant Application Form

Name \_\_\_\_\_  
 Department \_\_\_\_\_  
 Faculty/ School \_\_\_\_\_  
 Address, Telephone, e-mail \_\_\_\_\_

**1. Education** (from the highest degree):

1.1 Bachelor's Degree

\_\_\_\_\_ (Degree) , \_\_\_\_\_ (University) , \_\_\_\_\_ (Country) , \_\_\_\_\_ (Year of Graduation)

1.2 Master's Degree

\_\_\_\_\_ (Degree) , \_\_\_\_\_ (University) , \_\_\_\_\_ (Country) , \_\_\_\_\_ (Year of Graduation)

\_\_\_\_\_ Thesis Title

1.3 Doctoral Degree

\_\_\_\_\_ (Degree) , \_\_\_\_\_ (University) , \_\_\_\_\_ (Country) , \_\_\_\_\_ (Year of Graduation)

\_\_\_\_\_ Dissertation Title

1.4 Others

**2. Work Experience in Assumption University:**

2.1 Appointment as full-time lecturer on \_\_\_\_\_ (Date)

2.2 Present administrative position \_\_\_\_\_ (if any)

2.3 Teaching responsibilities during the past three years

Program	Course	Hrs./Wk.	Sem./Yr.
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2.4 Research Work completed during the past three years

1. Researcher(s), Title, Year of Completion, Sponsor (if any), Contribution Percentage (in case of co-researcher)

Publication ▪ Research Report

Research Article

\_\_\_\_\_ Researcher(s), Title, Journal, Vol. No. (Year): Pages

2.

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2.5 Other Academic Works (e.g. Book, Textbook, Academic Article)

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2.6 Work Plan

2.6.1 Number of hours expected to spend on the research: \_\_\_\_\_/week

2.6.2 Support needed from the Faculty/Department

(e.g. reduction of teaching hours, man power)

- No
- Yes (Specify)

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I do hereby certify that the above given information is true.

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(Applicant's Name)

Date

Cover Page  
(This box must be deleted before submit the  
application form)

# **Research Proposal**

**on**

## **Title of Research**

**by**

**Full Name of Researcher(s)**

**Department/Laboratory  
Faculty  
Assumption University**

Month, Year



## Assumption University Research Grant Research Proposal

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1. Research Title

*The title should be concise and comprehensive.*

2. Researcher

*Provide the researcher's name. If the research will be conducted by two or more researchers, provide all researchers' names and work status in the team, whether he or she is the head of the project or co-researcher (s).*

3. Research Discipline:

*Identify the research discipline.*

*Consult the International Standard Classification of Education (ISCED). More than one discipline can be identified.*

4. Research Field

*Specify the area of study, e.g. marketing, tourism, which will be centrally studied in the research.*

5. Keywords:

*Identify 3-5 key words used to represent the subject studied.*

6. Background and Rationale

*Provide sufficient information background concerning the research problem being studied by explaining the importance or necessity of the research. This part should clearly provide a convincing rationale for the research.*

7. Problem Statement

*From the research background and rationale, clearly state what to be solved by this proposed research. For certain types of research, this part could be identified as objectives of the study.*

8. Research Objectives

*Specify the research objective (s). If there are two or more objectives, present the objectives according to their importance or use the unified subject, then classify into items.*

9. Literature Review

*Include a concise review of the appropriate literature on the topic by using the proper citation format.*

**10. Research Methodology**

*Describe research method, techniques or approaches employed to collect data in the research. For certain research projects, conceptual framework, hypotheses being tested, and concerned variables must be provided. This section should also discuss the following methodological issues:*

- *Research design*
- *Nature of sample (sample size, sampling methods, sampling plan)*
- *Operationalization (operational definitions, measuring instrument construction, validity and reliability testing)*
- *Data collection*
- *Data analysis*

*The mentioned issues vary upon the research design and method employed. For examples, it is important to provide the verification method of data collected in qualitative research or to state about the validity and reliability testing as well as statistics being used in quantitative research.*

**11. Scope of Study**

*The scope of study should be identified in this part. For some academic disciplines, the determination of the population and variables studied should be provided here.*

**12. Expected Outcomes**

*This section lists concrete outcomes of the proposed research such as an application, a product, a demonstration kit, a theory, etc. All outcomes should be clearly itemized. A publication should also be listed here as an outcome if one is expected.*

**13. Needed and Available Resources**

*This section should explore in detail the necessary resources needed in conducting the research project: what is available and what is to be provided in case the available resources are inadequate.*

**14. Activity Plan**

*Specify in detail each research activity/proves, the time (in months) needed and expected outcomes.*

**15. Budget Estimate**

*Consult the University Announcement No. 12/2024 on Research Grant. (In case a research assistant is needed his/her job specifications must be provided and CV attached.)*

**16. Bibliography**

*Cite only those works that you have used in the proposal. Remember that the quantity of citations will rarely influence the reader either positively or negatively.*